

CLEANING EXPECTATIONS

a guided checklist for your successful move-out

OUR EXPECTATION IS TO HAVE THE APARTMENT RETURNED TO US IN THE SAME CONDITION YOU RECEIVED IT AT MOVE-IN. THIS DOCUMENT INCLUDES EXAMPLES OF COMMON QUESTIONS OR BILLBACKS DURING MOVE-OUT. THIS IS INTENDED TO BE HELPFUL, BUT IS NOT A COMPREHENSIVE LIST OF EVERY POSSIBLE MOVE-OUT ISSUE, SO PLEASE CALL THE OFFICE AT (707) 444-2919 IF YOU HAVE ANY QUESTIONS!

- counter/sink/faucet:** use non-abrasive cleaner; clean basket strainer (will be replaced if broken or if finish is worn)
- fridge/freezer:** clean inside/out, all sides, top; slide away from wall (without damaging floor) to clean floor
- stove:** clean under & sides; slide away from wall (without damaging floor) *drip pans will be replaced*
- all blinds:** dust & clean carefully. if slats are bent/damaged, you will be charged for replacement
- light fixtures, including exterior lights:** clean; make sure there are functioning bulbs in each
- cupboards, drawers, and medicine cabinet:** empty completely; clean on inside and outside
- bathroom:** clean toilet, sink, shower enclosure completely; remove shower curtain & hooks
- walls and ceilings:** spot clean, treat/remove mildew, clear cobwebs, clean baseboards
- windows surfaces, tracks, and frames:** dust and clean completely, inside and out
- oven:** clean oven inside/out with non-abrasive cleaner, clean drawer under oven
- microwave:** clean inside and out; clean grease filter (will be replaced if damaged)
- smoke and CO2 detectors:** must be operational & clean. test them to be sure!
- front porch and patio/balcony:** sweep, thoroughly check for & clean up debris
- water heater closet & furnace cover:** make sure it is clean and dust-free
- bedroom:** clean closet doors and track; should be left completely empty
- doors:** clean front & back of all doors, door handles, and thresholds
- outlet covers and light switches:** clean
- CARPETS MUST BE PROFESSIONALLY CLEANED (YOU HAVE TWO OPTIONS):**

PLEASE
REMEMBER TO:

LEAVE POWER & WATER IN YOUR NAME FOR 7 DAYS AFTER YOUR MOVE-OUT for our maintenance and any additional cleaning required (tenant will be responsible for any/all reconnection fees).

RETURN YOUR SUDDENLINK OR AT&T EQUIPMENT to their offices (we are not able to return it for you)!

BE SURE TO LEAVE THE PLACE COMPLETELY EMPTY, as any items you leave behind will be disposed of, and you will be responsible for staff time and dump fees.

you can request that we schedule our cleaners to clean the carpet after your move-out (we will bill the cost out of your security deposit refund)...



...OR you can hire a carpet cleaning company once everything is out of the apartment & you are completely vacated - provide us with the receipt (and keep a copy for your records)

