

**Kramer Investment Corporation & Kramer Investment, LLC**  
**1653 Myrtle Avenue**  
**Eureka, CA 95501 (707) 444-2919**

**MOVE IN CHECKLIST**

On \_\_\_\_\_, the undersigned Tenant(s), \_\_\_\_\_, carefully inspected the apartment located at \_\_\_\_\_ and using the following list as a guideline, and has found each item on the list to be undamaged and in good working order; adequate and appropriate for customary usage; and in clean and sanitary condition. **ITEMS THAT DO NOT MEET THESE CONDITIONS ARE MARKED WITH AN "X"**

- |   |   |
|---|---|
| <input type="checkbox"/> STOVE-UNDER & BEHIND             | <input type="checkbox"/> PATIO & DECK               |
| <input type="checkbox"/> OVEN/DRIP PAN/STOVE TOP          | <input type="checkbox"/> WINDOWS-INSIDE & OUT       |
| <input type="checkbox"/> HOOD/FAN/LIGHT                   | <input type="checkbox"/> WINDOW SILLS               |
| <input type="checkbox"/> REFRIGERATOR-UNDER & BEHIND      | <input type="checkbox"/> WALLS-HOLES SCRATCHES      |
| <input type="checkbox"/> FREEZER                          | <input type="checkbox"/> DOORS-HOLES ORSCRATCHES    |
| <input type="checkbox"/> CABINET-INSIDE & OUT             | <input type="checkbox"/> WATER HEATER/CLOSET        |
| <input type="checkbox"/> KITCHEN SINK/DRAIN BASKET        | <input type="checkbox"/> MIRROR DOOR/CLOSET         |
| <input type="checkbox"/> MICROWAVE/DISH                   | <input type="checkbox"/> ATTIC CRAWL SPACE LID      |
| <input type="checkbox"/> COUNTER TOP                      | <input type="checkbox"/> LIGHT FIXTURES/BULBS       |
| <input type="checkbox"/> BLINDS-CLEAN/DUST                | <input type="checkbox"/> BATHTUB/SHOWER             |
| <input type="checkbox"/> CARPET-PROFESSIONALY (SHAMPOOED) | <input type="checkbox"/> FAUCETS/SINK               |
| <input type="checkbox"/> OUTLETS/COVERS                   | <input type="checkbox"/> TOILET-TANK LID/SEAT       |
| <input type="checkbox"/> SWITCHES/PLATES                  | <input type="checkbox"/> TOILET-PAPER HOLDER        |
| <input type="checkbox"/> HEATER-THERMOSTAT/FILTER         | <input type="checkbox"/> SHOWER ROD                 |
| <input type="checkbox"/> HEATER-GRATES                    | <input type="checkbox"/> TOWEL BAR/TISSUE HOLDER    |
| <input type="checkbox"/> SMOKE DETECTOR                   | <input type="checkbox"/> DOOR STOPPER(S)            |
| <input type="checkbox"/> VINYL FLOORING                   | <input type="checkbox"/> BREAKER BOX                |
| <input type="checkbox"/> DOOR KNOB/LOCK/JAMB              | <input type="checkbox"/> KEYS-APARTMENT/MASTER/MAIL |

\*\*Smoke detector Tested in Good Working Condition: \_\_\_\_\_  
Initial Dated

DAMAGE/FLAWED ITEMS:

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\_\_\_\_\_  
*Signature* *Date* *Phone #*

## ESTIMATED CHARGE FEE(S)

The following fees are estimates for commonly occurring damage and repairs which need to be performed at our apartments.

Carpet Cleaning	\$ 60.00	- Minimum
Fumigating	\$ 125.00	
Re-Key Front Door Lock	\$ 80.00	
Replace Lost Keys	\$ 10.00	
Window Screens	\$ 65.00	- 90.00
Paint Interior Walls	\$ 350.00	
Replace Drip Pans/Rings	\$ 8.00	- Large
	\$ 6.00	- Small
Mini Blinds	\$ 60.00	
Vertical Blinds	\$ 90.00	
Mirror Closet Door	\$ 250.00	
Misc. Cleaning/Maintenance	\$ 45.00	- Minimum
Shower Curtain Rod	\$ 35.00	
Toilet Tissue Holder	\$ 15.00	
Interior Door	\$ 300.00	
Exterior Door	\$ 400.00	
Smoke Detector	\$ 60.00	
Batteries/Light Bulbs	\$ 6.00	
Windows	\$ 300.00	
Dumping Fee	\$ 80.00	- Minimum
Light Fixture	\$ 40.00	
Service Calls	\$ 45.00	- Minimum
Sub-Contractor Cleaning	\$ 25.00	- Per Hr. Minimum

This List is only an approximate cost towards clean up and repairs. Normal household garbage pick up is paid by the Landlord: Large items, boxes, mattresses, furniture, auto batteries, etc will be charged to tenant as dumping fees \$80.00 minimum fee.